

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

- ❑ Monthly Statistical Reports are now available in the CPCMS.
- ❑ Public Restitution Type descriptions have changed in the CPCMS.
- ❑ Field labels have changed on the Pending Civil Judgments screen.

MONTHLY STATISTICAL REPORTS ARE AVAILABLE IN THE CPCMS

Monthly statistical reports are now available in the CPCMS. These replace the former Criminal Court Report. The former Criminal Court Report was divided into two sections: “Filings & Dispositions” and “Age of Pending Cases.” Previously, that report was sent to AOPC Philadelphia every month. Now, the statistics are taken directly from the CPCMS and users do not need to send paper copies to the AOPC Philadelphia office.

The first of the two new statistical reports is the “Criminal Court Report - Filings and Dispositions - Common Pleas Only” (AOPC 1247). The first line of that report identifies the month and year of the report data. The second line is “Cases (OTNs) Pending from Last Month’s Report.” The number on this line may be larger than the user expects due to cases carried over from legacy data migrated into the CPCMS. The third line, “New Cases (OTNs) Received This Month,” reflects the number of cases with a filing date during the month. The fourth line, “Cases (OTNs) Reopened This Month,” reflects the number of cases that had a Processing Status of “Closed,” but now have a Processing Status of “Open.” The fifth and final line near the top of the report is “Subtotal Cases (OTNs) Available for Disposition.” The number in that row reflects a total of the four lines above.

Filings and Dispositions are now reported on the CPCMS report “Criminal Court Report - Filings and Dispositions - Common Pleas Only.” The report shows the number of cases disposed by:

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

- Jury Trial (“Jury Trial” replaced “Trial” in the CPCMS effective March 2, 2005 as described in User Alert #14-05.)
 - Guilty
 - Not Guilty
- Non-Jury Trial
 - Guilty
 - Not Guilty
- Guilty Pleas
 - Guilty Plea
 - Guilty Plea to a Lesser Charge
- Dismissals
 - Rule 586
 - Speedy Trial
 - Withdrawn/Nolle Prossed
 - Dismissed
- No Penalty Dispositions
 - ARD
 - Other Diversionary Programs
- Inactive
 - Active Bench Warrant
 - Declared Incompetent
 - Defendant Unavailable
 - Fugitive
- Transfers
 - Case Transfer
 - Remanded to Magisterial District Judge
 - Transfer to Juvenile Court
- Administrative Closure
 - Administrative Closure

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

- Other
 - Consolidated Cases
 - Defendant Deceased

The bulleted items above are summed in the “Total Categorized Dispositions” section of the report. There is also a “Total Uncategorized Dispositions” section of the report.

A subtotal of “Cases (OTNs) Disposed This Month” displays, followed by the number of “Cases (OTNs) Pending at End of Month.”

The new report (AOPC 1247) also includes a section “Adjustments due to Misclassified Data,” which includes the following subsections:

- Changed to non-active status this month
- Changed to active status this month
- Non-trial dispositions (included in this month’s disposition subtotal)
- Non-trial dispositions (not included in this month’s disposition subtotal)

The cases behind the numbers in the “Adjustments Due to Misclassified Data” section are opportunities for users to correct errors resulting from earlier inaccuracies of data in the CPCMS. Example: The number for the “Changed to active status this month” section of the report seems incorrect to the user. “Active” refers to the Case Status, in contrast to the Case Processing Status, as described in User Alert #13-05. The return to “Active” status could be caused by a user making a Docket Entry such as “Bill of Information filed” after the case had been in “Inactive” case status. Common errors with both the Case Status and the Case Processing Status were described in User Alert #13-05. Many Case Processing and resulting Case Status problems can be corrected by the user on the Case Processing Status - Add/Edit screen as described in

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

User Alert #13-05. Another reason for numbers that appear to be misleading in the “Changed to active status this month” category is the scheduling of an event in a closed case. The Registry Entry for a new event changes the case status to “Active.” If the user must add a Docket or Registry entry to correct a closed case, the Case Processing Status can be corrected on the Case Processing Status - Add/Edit screen.

User Alert #54-05 of August 3, 2005 informed users that the Dispositional Method of “Non-trial” was deactivated because no Dispositional Method is required for dispositions that were not determined in front of a judge or jury. These erroneous entries now appear as part of the statistics on the “Non-trial dispositions (included in this month’s dispositions subtotal)” and the “Non-trial dispositions (not included in this month’s dispositions subtotal.” As stated in User Alert #54-05, if a court office would like to request a list of cases that contain this erroneous combination (of Guilty or Not Guilty with a Dispositional Method of “Non-trial”), a user should call the CPCMS Help Desk.

When a user runs the Criminal Court Report - Filings and Dispositions - Common Pleas Only (AOPC 1247) in the CPCMS, a Month and Year must be selected on the Report Criteria screen (FRRPED01), seen below. The user also has options to “Show Instruction Page” and “Show Glossary.” The Instruction Page is a reproduction of the “Instructions for Completing the Criminal Report” for the earlier manual version of AOPC 1247. The Glossary defines some of the terms used in the County Criminal Court Report - Filing Dispositions - Common Pleas report.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

Report Criteria

Report Name: Criminal Report 1247

FRRPED01

Additional Information

Reporting Month: Monthly

January 2005

Show Instruction Page:

Show Glossary Page:

OK Cancel

The “Age of Pending Cases” section of the earlier version of the statistical report is now a separate report in the CPCMS “Age of Pending Cases” (AOPC 1246). The new report is similar to the former report, but has the following enhancements.

- The Days Pending Category has been increased from up to Over 360 Days to include categories up to “Over 720 Days.”
- A “Cases Pending Adjudication” section provides numbers for defendants out on bail or those in custody whose cases are pending adjudication.
- A “Cases Awaiting Sentencing” section provides numbers for defendants out on bail or those in custody whose cases are awaiting sentencing.
- A “PCRA Cases” section provides numbers on both “Capital Cases” and “Non-Capital Cases.”

Information on Undisposed PCRA Motions was included in User Alert #54-05.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

A third new report, “Criminal Report Detail” (AOPC 1274) provides details on cases the user sees on the Filings and Dispositions and the Age of Pending Cases reports.

This report can be run with any or all of the following sections:

- Open Cases From Last Month
- New Cases Open This Month
- Disposed Cases This Month
- Uncategorized Dispositions
- Adjustments
- Reopened Cases This Month

The Criminal Report Detail includes the following details for each case:

- Docket Number
- Filing Date
- Beginning Case Status
- Ending Case Status
- Beginning Case Processing Status
- Ending Case Processing Status
- Statistics Category
- Statistics Type
- Disposition Date

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

Reviewing the Criminal Report Detail helps the user know why a case has moved from a Beginning Case Status of “Closed” to an Ending Case Status of “Active.” In the example seen below, the Beginning Case Processing Status was “Sentenced/Penalty Imposed,” but the Ending Case Processing Status is “Awaiting Status Conference.”

Case Processing Status	Date/Time	Action Changing Status
Awaiting Status Conference	06/10/2005 11:50 AM	Status Conference Scheduled
Sentenced/Penalty Imposed	11/02/2004 02:16 PM	Order - Sentence/Penalty Imposed
Awaiting Sentencing	11/02/2004 02:13 PM	Guilty Plea
Awaiting Plea Court	11/02/2004 02:13 PM	Plea Court Scheduled
Awaiting Sentencing	11/02/2004 02:12 PM	Guilty Plea Agreement Filed
Awaiting Trial	05/20/2004 10:30 AM	Trial Scheduled
Bench Warrant Returned	05/19/2004 03:11 PM	Bench Warrant Returned
Active Bench Warrant	04/15/2004 03:15 PM	Bench Warrant Issued
Awaiting Trial	03/31/2004 07:15 AM	Trial Scheduled
Awaiting Status Conference	12/12/2003 10:26 AM	Status Conference Scheduled
Awaiting Trial	08/26/2003 01:24 PM	

When the user looks at the Docket/Registry Entry Summary screen, he/she can see a Registry Entry “Status Conference Scheduled.” When a user scheduled the Status Conference, probably in error, the Case Processing Status changed to “Awaiting Status Conference” and the Case Status reverted to “Active.” To correct this erroneous change to case status when the Docket Entry was made in error, the user needs to remove the unintended Docket Entry. That action will update the Case Status.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

Analysis of calls to the CPCMS Help Desk shows that entry of warrant status data is another frequent cause of problems with Case Processing status. In the example below, the entry of “Warrant Vacated” changed to Case Status to Active. To correct this, the user must follow the steps described below.

1. Open the case where the correction must be made.
2. Go to Case → Case Docketing/Registry → Case Processing Status.
3. The Case Processing Status Summary screen (CSPSLT01), seen below, displays.

CP - 65 - CR - 000498 - 2001 ... Comm. v. Joyner, Joshua Active/Warrant Vacated 8/4/2005 12:53:00 PM

Case Processing Status	Date/Time	Action Changing Status	Comments	Updated By	Updated Date
Warrant Vacated	08/04/2005 12:53 PM			kcaruso	08/08/2005
Active Bench Warrant	01/09/2004 04:10 PM	Bench Warrant Issue		llarsen	01/12/2004
Migrated Case	10/18/2001 01:37 PM			migration	12/07/2003

Comments:

Last User Alert: 08/31/2005

The Case Processing screen displays all Case Processing Statuses that have occurred on the case in reverse chronological order, most recent to oldest.

4. Click the “Add...” button. The Case Processing Status - Add/Edit screen (CSPSED01), seen below, displays.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

Case Processing Status - Add/Edit CSPSEDO

Date: 08/31/2005 Time: 01:12 PM

Case Processing Status: Completed

Action Changing Status: Warrant Vacated reopened case.

Comments:

5. Select a date and time later than that of the most recent Case Processing status.
6. Select the appropriate Case Processing Status. The most appropriate one usually precedes the most recent Processing Status. Add an Action Changing Status changing event, and if necessary, Comments.
7. Click "Save." The Case Processing Status in the case bar updates.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

Case Processing Status	Date/Time	Action/Changing Status	Comments	Updated By	Updated Date
Completed	08/31/2005 01:12 PM	Warrant Vacated reo		cp_admin01	08/31/2005
Warrant Vacated	08/04/2005 12:53 PM			kcaruso	08/08/2005
Active Bench Warrant	01/09/2004 04:10 PM	Bench Warrant Issue		llarsen	01/12/2004
Migrated Case	10/18/2001 01:37 PM			migration	12/07/2003

With the process described above, the user is able to correct the Case Status and the statistical reports for the month that included the case. Before the correction, the case was included in the “Changed to active status this month” section in the “Adjustments Due To Misclassified Data” section and was included in the “Cases (OTNs) Reopened This Month” reflecting cases that had a Processing Status of “Closed,” but now have a Processing Status of “Open.” The correction process described above would need to be repeated for all cases included in the “Adjustments Due To Misclassified Data” section. The Criminal Report Detail report (AOPC 1274) can be run to identify such cases, as described earlier in this User Alert.

STATISTICAL REPORTS, PUBLIC RESTITUTION TYPE DESCRIPTIONS, PENDING CIVIL JUDGMENTS

PUBLIC RESTITUTION TYPE DESCRIPTIONS

At the request of the Pennsylvania Department of Revenue, Public Restitution Type descriptions in the CPCMS have changed. These are listed in the table below.

PRIOR CPCMS DESCRIPTION	NEW CPCMS DESCRIPTION
Boat Commission Costs	Fish & Boat Property Restitution
Conservation and Natural Resources Costs	DCNR Property Restitution
Crime Victim Compensation Board	CVC Board Restitution
Department of Agriculture Costs	Agriculture Property Restitution
Department of Environmental Resources Costs	DCNR Property Restitution
Department of Labor & Industry Costs	DL & I Property Restitution
Emergency Management Agency Costs	PA Emergency Management Agency PEMA
Fish Commission Costs	Fish & Boat Property Restitution
Food Stamps Restitution	Public Assistance/Food Stamp DPW Restitution
Game Commission Costs	Game Property Restitution
Liquor Control Board Costs	LCB Property Restitution
Medical Assistance Restitution	Medical Assistance DPW Restitution
Public Assistance & Food Stamps	Public Assistance/Food Stamp DPW Restitution
Public Assistance Restitution	Public Assistance/Food Stamp DPW Restitution

